**ANEXO 4**

|  |  |
| --- | --- |
| FOREIGN INSTITUTION’S LOGO | [LOGO OF THE RELEVANT ACADEMIC UNIT OF THE FOREIGN INSTITUTION, WHERE THE CASE] |

LETTER OF ENDORSEMENT

[City and country of the Foreign Institution’s headquarters], [day] of [month], [year]

To whom it may concern,

[Full Name of the Foreign Institution], with registered offices at [address of the Foreign Institution’s headquarters], hereby confirms that it will endorse collaboration with the Federal University of São Carlos (UFSCar), from Brazil, for the development of academic and/or research activities under or relating to the Institutional Program for Internationalization (PrInt), managed and funded by the Coordination for the Improvement of Higher Education Personnel (CAPES).

Because of that, in order to foster and formally establish such collaboration, [Full Name of the Foreign Institution] undertakes to timely enter into a suitable cooperation agreement with UFSCar, which may be specific for the activities further developed or, where the case, a memorandum of understanding.

In any case, the cooperation between UFSCar and [Full Name of the Foreign Institution] will comprise the development of the following activities:

1. [Title or description of Activity #1];

2. [Title or description of Activity #2];

3. [Title or description of Activity #...]; and

4. Other activities for the common interest of both institutions and which they deem appropriate and relevant in the scope of the abovementioned internationalization program.

Sincerely yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature and stamp)

[Name of Foreign Institution representative]

[Position of the Foreign Institution representative]

[E-mail address of the Foreign Institution representative]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature and stamp)

[Name of UFSCar Institution representative]

[Position of the UFSCar Institution representative]

[E-mail address of the UFSCar Institution representative]